

Job Title: Working student/Intern (m/f/d) Internal Communication & Change

Allianz Investment Management (AIM) is the investment management arm of the Allianz Group, responsible for managing the risk/return profile of its approx. € 800 bn investment portfolio. Our global network of more than 500 employees in over 60 countries is organized in regional hubs located in Munich/Stuttgart, Milan, Minneapolis, Paris, and Singapore. It offers multifaceted career opportunities for outstanding investment talents.

AIM provides the perfect opportunity to embark on or continue your international career. AIM continues to grow and supports its employees to do the same. We believe that work should be rewarding, and that good work should be rewarded. We offer opportunities and strive for excellence. And our actions are guided first and foremost by high ethical standards and our sense of commitment to society.

Job purpose/role

Do you have a passion for communication? Do you like to develop new ideas and formats, whether text, image or video? Then support us in the communications team at Allianz Investment Management SE (AIM SE).

Our department is responsible for all types of global communication, both internal and external. Your most important task is to take care of our internal communication platform (Allianz Connect). In addition, we prepare internal events, support all internal communication activities and work closely with colleagues worldwide. Your creativity and ideas are strongly encouraged. If you are a committed team player, energetic, flexible, communicative and enjoy working in a fast-paced international environment, we look forward to receiving your application!

Key responsibilities

- Supporting the day-to-day business of corporate communications
- Writing and editing English-language content (texts, graphics and videos) for mainly internal channels
- Supporting the planning and organisation of local and global events
- Preparing internal communication material (writing, editing and proofreading texts), including for the global intranet
- Liaising with various departments and international project teams, especially with the executive office.
- Aligning communication material with key stakeholder groups.
- Support in internal migration project (Sharepoint).

Key requirements / Skills / Experience

- Enrolled in a Bachelor's or Master's degree programme (preferred) in communications, marketing, business, psychology or a related field for the entire duration of the position.
- Excellent writing and communication skills in English and German. (Native speaker in one of the languages preferred).
- Interest in financial topics.
- Initial experience with content management systems is an advantage.
- Initial experience in video editing is an advantage.
- MS Office skills (Sharepoint, Word, Excel, Powerpoint).
- Team player with excellent intercultural and interpersonal skills.

Additional Information

Starting date as soon as possible.

Interested in a working student position (16-20h/week) or an internship (38h) for 4 to 6 months.

In order to consider your application properly, we kindly ask for the following documents from your side: CV, Cover Letter, Employer testimonials / references or recommendation letters (if any), University grades/transcripts of records and high-school transcript (if possible) and your current Certificate of enrollment. Please upload these documents when applying for the role.

18481 | Communication & Public Relations | Student | Allianz Investment Management | Full Time or Part Time | Temporary

Allianz Group is one of the most trusted insurance and asset management companies in the world. Caring for our employees, their ambitions, dreams and challenges, is what makes us a unique employer. Together we can build an environment where everyone feels empowered and has the confidence to explore, to grow and to shape a better future for our customers and the world around us.

We at Allianz believe in a diverse and inclusive workforce and are proud to be an equal opportunity employer. We encourage you to bring your whole self to work, no matter where you are from, what you look like, who you love or what you believe in.

We therefore welcome applications regardless of ethnicity or cultural background, age, gender, nationality, religion, disability or sexual orientation.

Join us. **Let's care for tomorrow.**